

APPLICATION FOR PROJECT SUPERVISOR APPROVAL

Vermont Department of Taxes
Property Valuation and Review Division

The **Project Supervisor** exercises general supervision over an appraisal revaluation project in concert with the duly authorized or elected assessor or board of listers, conducts sales surveys and establishes base values for land and buildings. The Project Supervisor conducts, or at the discretion of the board of listers/assessor, participates in the grievance proceedings following the posting of notifications of change of appraisals and is responsible for the quality of work and the department of all personnel employed for the project.

I hereby apply for "Project Supervisor" approval in the State of Vermont under Rule 86-P65.

Name: _____ SS#: _____

Mailing Address: _____

Phone: _____ Fax: _____

e-mail: _____ Website: _____

I have successfully completed the following courses and have attached copies of the certificates of completion:

_____ International Association of Assessing Officers (IAAO) courses I and II

_____ Appraisal Institute courses 110 and 120

_____ American Institute of Real Estate Appraisers (AIREA) courses I and II

_____ Society of Real Estate Appraisers (SREA) courses I and II

_____ Equivalent of the above (Attach documentation)

I have successfully completed the following State of Vermont courses:

_____ Course I – Cost Approach to Value

_____ Course II – Market Approach to Value

_____ Course III – Income Approach to Value

_____ Other (Specify): _____

I have attained the following professional designations:

I have the following experience as a real estate appraiser:

Required: Three years experience as a real estate appraiser with at least two years of demonstrated responsibility in appraisal and at least one year experience with an appraiser who has satisfactorily completed one or more town-wide reappraisals.

I will send further information if requested by Property Valuation and Review.

I declare under the pains and penalties of perjury that I am in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont as of this date.

Signature

Date

Please send completed application to:

Director
Property Valuation and Review Division
Vermont Department of Taxes
133 State Street
Montpelier VT 05633-1401